



State of Delaware  
Department of Natural Resources and Environmental Control  
**Delaware Division of Parks and Recreation**  
89 Kings Highway  
Dover, Delaware 19901

**ADDENDUM No. ONE**

Project Name: Marina Fire Suppression System Replacement  
Delaware Seashore State Park

Project No.: DS-21K

Contract No.: 2019-DS-100

Date of Issue: November 18, 2019

Notice No. 1: Attach this addendum to the Project Manual for this project. It modifies and becomes part of the Bidding Documents. Work or material not specifically mentioned herein is to be as described in the main body of the specification and as shown on the drawings.

Bids Due: Tuesday December 3, 2019 at 2:00 PM  
Auditorium  
DNREC, Division of Parks and Recreation  
89 Kings Highway, Dover DE 19901

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General Information:

- 1 A mandatory pre-bid meeting was held November 14, 2018. The sign-in sheet is included as part of this Addendum.

Pre-bid Meeting:

- 1 Brief description of the scope of work:
  - A. Demolition and removal of the existing fire suppression system at the Delaware Seashore State Park Marina.
  - B. Installation of a new fire suppression system at the Delaware Seashore State Park Marina.
- 2 One alternate is requested for this Project: Alternate 1: Docks "C", "D" and "E" Phased installation.
- 3 The unit prices requested are as follows: Offset piping around dock interference with flexible stainless steel hose.
- 4 Allowances requested for this Project are as follows:
  - A. Unit Allowance 1 – A \$10,000 allowance is to be included in the base bid to cover miscellaneous items found during construction.
- 5 Schedule: The work is anticipated to begin in late-December 2019.

- 6 Phasing: Phasing may be considered per Alternate 1.
- 7 Work by Others: Dredging of the Marina will tentatively begin in December with the actual dredging beginning in January 2020.
- 8 Contract requirements were discussed.
  - A. State of Delaware Prevailing wages apply to this Work. Copies of the wage rate has been included in the Technical Manual.
  - B. Ten-percent security bond is required.
  - C. Performance Bond and Labor and Material Payment Bond are required.
    01. The forms provided in the Project Manual shall be used. Other forms will not be accepted.
  - D. The bid is to be submitted with one original and one copy provided.
  - E. The number of days to complete the base work shall be listed on the bid form.
  - F. Limits: Confine construction operations to the limits indicated on the drawings.
  - G. Owner Occupancy: The Marina will be occupied while this work is under way. The docks will be vacated.
  - H. The surrounding site, buildings, sidewalks and roadways beyond the work area shall remain accessible to the Owner.
  - I. The Owner will not sign for any deliveries at any time.
  - J. The Contractor shall minimize conflicts and facilitate usage of areas and sites beyond the construction limits and property boundaries. Perform the Work so as not to interfere with owner's operations.
  - K. Dumpster and Contractor Parking: Contractor parking will be in existing parking lot areas. Dumpsters shall be covered to prevent windblown debris.
  - L. Material storage will be allowed in the work area. The Owner is not responsible for theft or vandalism.
  - M. Power: Power is will be available for use by the contractor.
  - N. Water: Water is available for use by the contractor. The docks have been winterized and water will not be available. Water is available at the Shop and queueing dock.
  - O. The superintendent will be required to be on-site at all times when work is taking place. This shall include those times when the work is being done only by the subcontractors and not the General Contractor.
  - P. The contractor will not be allowed to use the Owner's equipment, vehicles and/or boats to complete this scope of work.
  - Q. Grounds must be kept clean at all times.
  - R. Hours of Operation: Work can be completed during the contractor's normal working hours Monday through Friday in coordination with the Owner. Saturday / Sunday and after hours work must be coordinated and approved with the Owner's representative in advance.
  - S. The construction crews will not be allowed to use the Owner's telephones.
  - T. Public Restrooms: Restrooms are not available. Portable units are to be provided and located in an area approved by the Owner.
  - U. Flammable materials shall be kept outside, away from all buildings, in a flammable liquid/material storage box.
  - V. The Marina is State property and therefore is non-tobacco use area. Tobacco shall not be used in State owned buildings, State owned property or in vehicles parked on State owned property.
- 9 Anticipated start date of the Work is late December upon submission of bonds, contract and insurances to the State of Delaware and the issuance of a State of Delaware purchase order. Although this Project

doesn't have a set completion date or liquidated damages, completion needs to be reached by March 1, 2020.

- 10 The Bid Form was reviewed:
  - A. The following requested subcontractors to be listed on the Bid Form were reviewed and accepted by those present: Fire Suppression.
  - B. Each subcontractor line item is to be identified, even if the work is to be completed by the submitting contractor.
  - C. The General Contractor and subcontractors shall be licensed in the State of Delaware or have applied for a Delaware license prior to the submission of the bid. A license for Sussex County will be required.
- 11 All questions shall be faxed or e-mailed to Brooks Cahall, [brooks.cahall@delaware.gov](mailto:brooks.cahall@delaware.gov) and Kevin Rychlicki at [kevin.rychlicki@state.de.us](mailto:kevin.rychlicki@state.de.us). The last day for questions shall be Tuesday, November 26 at 12:00 PM. The last addendum will be issued no later than 12:00 PM on November 27, 2019.
- 12 Substitution request shall be submitted no later than Thursday, November 21, 2019. Complete information for both the specified product and the requested substitution shall be submitted.
- 13 Bids are due Tuesday December 3, 2019 at 2:00 PM. The bids will be opened in the DNREC auditorium located at 89 Kings Highway, Dover and read aloud. Bids received after 2:00 PM will not be accepted nor opened.
- 14 All bidders must review both the project manual and drawings. Electronic copies of the files can be purchased from DNREC for a cost of \$25.00 per disc.
- 15 Permits as required to replace the fire suppression will be the responsibility of the contractor and shall be included in the proposal.
- 16 Attendance of the prebid meeting and purchase of the CD are mandatory for contractors submitting a bid.

Project Manual:

- 1 Refer to Section 001116, Invitation to Bid: The Invitation to Bid has been revised and is included with this Addendum. The name of who the bids are to be sent to has been changed.
- 2 Refer to Section 004113, Bid Form: Alternate 1 has been added to the Bid Form and the revised form is included with this Addendum.
- 3 Refer to Section 012300, Alternates: This new section is included with this Addendum.

Drawings:

- 1 Refer to Sheets FPD-100 and FP-100:
  - A. The existing decking shall be removed and reinstalled as required to demolish the existing system and install the new system.
  - B. Access to the docks will be on either side of the Marina office via parking lot drive lanes. Materials can be installed in the grass areas fronting the docks. Damaged grounds shall be repaired at the

conclusion of the Project.

Questions and Responses:

- 1     Question: Stainless steel fittings, hangars, etc. are indicated as well as galvanized steel piping. Is this the intent or are the piping, fittings, hangars, etc. to be of the same material?  
      Response: The mix of specified materials are the engineer's intent.
  
- 2     Question: Will all the dock boxes need to be relocated due to the system removal and installation?  
      Response: No, all the dock boxes will not need to be removed and reinstalled during the demolition and installation. The decking can be removed and reinstalled between the dock boxes to allow for the piping removal and installation. A few boxes may need to be removed and reinstalled due to their proximity to an existing standpipe. When that occurs, the State will empty the box and store the contents. The contractor will then unbolt the box, move it, complete the work and then reinstall the dock box. The State will then return the contents to the dock box.

Attachment  
End Addendum One

PRE-BID MEETING ATTENDANCE SHEET  
**Marina Fire Suppression System Replacement**  
**Delaware Seashore State Park**  
 CONTRACT NO. 2019-DS-100, Project #DS-21K  
 Thursday, November 14, 2019 at 10:00 AM

<u>NAME</u>	<u>AGENCY/COMPANY</u>	<u>PHONE/E-MAIL</u>
Sonny Telford	Sobieski	Phone # 302 4203652 E-Mail STelford@sobieskiinc
Todd Simonsen	Bear Industries	Phone # (302) 368-1311 E-Mail TJohnston@bearindustries.com
Brooks Cahall	DNR EC	Phone # (302) 739-9210 E-Mail Brooks.Cahall@comcast.net
Nick McFarren	DNR EC	Phone # 302-739-9210 E-Mail William.McFarren@delaware.gov
Theresa Mosier	DNR EC	Phone # 302-227-3071 E-Mail Theresa.Mosier@delaware.gov
Pat Cooper	Parks	Phone # 302 270 - 6689 E-Mail P.Cooper@delaware.gov
Tom Kline	ARK Protective	Phone # 609-221-6259 E-Mail T.Kline Jr @ ARK Protective.net
Pierce Thompson Sr	DNR EC	Phone # 302.270-3014 E-Mail Pierce.Thompson@delaware.gov
KEVIN RYCHLICKI	DNR EC	Phone # 302.739.9212 E-Mail KEVIN.RYCHLICKI@DELAWARE.GOV

**SECTION 00 11 16  
INVITATION TO BID**

The Department of Natural Resources and Environmental Control, Division of Parks and Recreation, Office of Design and Development will receive sealed bids in the Auditorium, DNREC Building, 89 Kings Highway, Dover Delaware 19901, until 2:00pm local time on December 3, 2019, at which time they will be publicly opened and read aloud in the Auditorium. Bidder bears the risk of late delivery. Any bid received after the stated time will be returned unopened.

Project involves the replacement of the fire suppression system located on the docks at the Delaware Seashell State Park in Rehoboth, Delaware.

A **MANDATORY** Pre-Bid Meeting will be held on November 14, 2019, at 10:00am at Delaware Seashore State Park, 39415 Inlet Road, Rehoboth Beach, Delaware for the purpose of establishing the listing of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Sealed bids shall be addressed to the following address. The outer envelope should clearly indicate **"DNREC CONTRACT NO. 2019-DS-100 SEALED BID – DO NOT OPEN"**.

Dept. of Natural Resources & Environmental Control  
Division of Parks and Recreation  
Office of Design and Development  
89 Kings Highway, Dover DE 19901  
Attn: Brooks Cahall. Phone Number: 302-739-9210

Contract documents may be obtained at the office of the Division of Parks and Recreation upon receipt of \$25.00 for each electronic set. This payment is non-refundable and the documents need not be returned. Checks are to be made payable to Division of Parks and Recreation.

Bidding documents will be available for review at the following locations: Division of Parks and Recreation.

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

Shawn M. Garvin, Secretary

**END OF SECTION 00 01 16**

November 14, **2019**

Division of Parks and Recreation Project No. 2019-DS-100

Delaware Seashore State Park

**Marina Fire Suppression System Replacement**

Project Manual

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November 14, 2019

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Delaware Seashore State Park  
**Marina Fire Suppression System Replacement**  
Project Manual

**ALTERNATE**

Alternate 1: Docks "C", "D" and "E" Phased installation.

Add / Deduct: \_\_\_\_\_  
(\$ \_\_\_\_\_ )

No. of Days to Complete Alternate 1: \_\_\_\_\_

**BID FORM**

I/We acknowledge Addendums numbered \_\_\_\_\_ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within 60 calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By \_\_\_\_\_ Trading as \_\_\_\_\_  
(Individual's / General Partner's / Corporate Name)  
\_\_\_\_\_  
(State of Corporation)

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Witness:** \_\_\_\_\_ **By:** \_\_\_\_\_  
(SEAL) ( Authorized Signature )  
\_\_\_\_\_  
( Title )  
**Date:** \_\_\_\_\_

**ATTACHMENTS**

Sub-Contractor List  
Non-Collusion Statement  
Affidavit(s) of Employee Drug Testing Program  
Bid Security  
(Others as Required by Project Manuals)

November 14, 2019

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**BID FORM**

**SUBCONTRACTOR LIST**

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must** be listed for each category where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, it is **required** that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work. This form must be filled out completely with no additions or deletions.

**Subcontractor Category**

**Subcontractor**

**Address (City & State)**

**Subcontractors tax payer ID #  
or Delaware Business license #**

1. Fire Suppression

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**BID FORM**  
**NON-COLLUSION STATEMENT**

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to the Delaware Department of Natural Resources and Environmental Control.

All the terms and conditions of DNREC 2019-DS-100 have been thoroughly examined and are understood.

**NAME OF BIDDER:**

\_\_\_\_\_

**AUTHORIZED REPRESENTATIVE  
(TYPED):**

\_\_\_\_\_

**AUTHORIZED REPRESENTATIVE  
(SIGNATURE):**

\_\_\_\_\_

**TITLE:**

\_\_\_\_\_

**ADDRESS OF BIDDER:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**E-MAIL:**

\_\_\_\_\_

**PHONE NUMBER:**

\_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

My Commission expires \_\_\_\_\_. NOTARY PUBLIC \_\_\_\_\_.

**THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.**

**BID FORM**

November 14, 2019

Division of Parks and Recreation Project No. 2019-DS-100

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**AFFIDAVIT OF  
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors that complies with this regulation:

**Contractor/Subcontractor Name:** \_\_\_\_\_

**Contractor/Subcontractor Address:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Authorized Representative (typed or printed):** \_\_\_\_\_

**Authorized Representative (signature):** \_\_\_\_\_

**Title:** \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

My Commission expires \_\_\_\_\_. NOTARY PUBLIC \_\_\_\_\_.

**THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.**

**END OF BID FORM**

## **SECTION 012300 - ALTERNATES**

### **PART 1 - GENERAL**

#### **1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

#### **1.2 SUMMARY**

- A. This Section includes administrative and procedural requirements for alternates.

#### **1.3 DEFINITIONS**

- A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the Bidding Requirements that may be added to or deducted from the Base Bid amount if Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.
  - 1. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to incorporate alternate into the Work. No other adjustments are made to the Contract Sum.

#### **1.4 PROCEDURES**

- A. Coordination: Modify or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
  - 1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.
- B. Notification: Immediately following award of the Contract, notify each party involved, in writing, of the status of each alternate. Indicate if alternates have been accepted, rejected, or deferred for later consideration. Include a complete description of negotiated modifications to alternates.
- C. Execute accepted alternates under the same conditions as other work of the Contract.
- D. Schedule: A Schedule of Alternates is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF ALTERNATES

- A. Alternate 1: Docks “C”, “D” and “E” Phased installation.
  - 1. State the amount to be added/deducted from the Base Bid to delay the fire suppression system demolition and installation for Docks “C”, “D” and “E”. Material for Docks “C”, “D” and “E” will be included in the base bid. Material shall be stored and insured at the contractor’s facility. This alternate shall include Docks “C”, “D” and “E” fire suppressions system demolition and installation beginning on December 15, 2020 and ending March 2020. Should this alternate be accepted, the existing system for Docks “C”, “D” and “E” shall be connected to the new fire suppression system at the end of Docks “A” and “B” installation.
  - 2. Base Bid includes demolition and installation of the entire system.

**END OF SECTION 012300**